

NCURA Region VII Business Meeting

Washington, DC

Monday, August 3, 2015

MINUTES

1. Call to Order – meeting was called to order by Regional Chair Marj Townsend.
2. Welcome and introductions – Marj welcomed all members and invited everyone to introduce themselves as we went around the room. There were 50 members in attendance at the business meeting.
3. Secretary’s Report – Sandra Logue handed out copies of the minutes from the Regional Business meeting in October 2014 in Reno. Judy Fredenberg moved that the minutes be reviewed and approved; motion was seconded by Vicki Krell. Motion passed unanimously.
4. Treasurer’s Report – Sandra Logue reported no substantial changes in finances since Reno meeting. Region VI managed all costs of the meeting, the profit split per regional attendance numbers was 79/21 that gave us \$1275 in revenue for the meeting, which means an overall loss to our bottom line. Registration had just opened for the RM SLC and we did not have an update at that point, but will report revenue for the year at the RM in October. Dian Davis moved that the financial report be reviewed and approved; motion was seconded by Tim Edwards. Motion passed unanimously.
5. Regional Committee Reports
 - a. Board of Directors – Tim Edwards provided report: Board having discussions regarding where NCURA wants to be in 5, 10, 20 years. Some ideas offered were along the lines of education and creating a potential PhD program, fostering a pipeline of leadership for the future.
 - b. Nominations & Elections: Deb Murphy could not attend however Marj reported that applications and nominations for Chair-Elect, Secretary/Treasurer and Member-at-Large were still being taken. We hope to announce the new board at the RM SLC. Judy Fredenberg, past Chair, asked those that had held an office previously to raise their hands and encouraged anyone interested in those positions to talk with someone who has held the position. We really want to encourage people to run and we need people to step up and be the next round of leaders to move the Region forward.
 - c. Nominating and Leadership Development Committee –Denise Wallen is the chair of this committee and Region VII’s Winnie Ennenga is also a member of the committee. The NLDC is encouraging regions to nominate individuals for the Executive Leadership Program, essentially a finishing school type program for research administrators. Tim Edwards was selected or the program and described an intense but productive program that includes 2-4 hours a week and a 1 week retreat with other members and mentors in the field.
 - d. Professional Development Committee – Lisa Mosely reported that the PDC has added two new traveling workshops on Export Control and Leadership. Also the scholarship fund as raised \$41K so far and we encourage everyone to give to the Regional buckets in the hospitality suites each night.
6. NCURA Research Projects: Denise Wallen introduced the topic: The purpose of the Program is to create opportunities for NCURA members, faculty, and staff to innovate and pursue excellence in developing and sustaining critical partnerships and include but are not limited to: supporting the data-driven needs of NCURA and the profession; identifying, developing and implementing innovative programs for research and education; and building resources for new partnership programs that support global efforts. Deadline for Proposal Submission: Monday, November 2, 2015

7. International Program Update: A committee called the Select Committee on Global Affairs includes Region VII members Denise Wallen and Judy Fredenberg. The committee advocates for NCURA's global initiatives, programming and outreach and collaborates with the International region to promote the development of these initiatives.
8. Travel Awards – Marj Townsend reported that one travel award was given for the National Meeting, Nicole Tuttle from Utah State University.
9. Volunteer Coordinator – Sandra Logue, acting Volunteer Coordinator, indicated that we are in need of a Volunteer Coordinator to facilitate volunteer activities at both the National and Regional Meeting.
10. Regional Meeting Update: Information on the Regional Meeting in 2015 Salt Lake City was provided to members. Everyone was encouraged to register and make hotel reservations. More emails to come.
11. Old Business: None
12. New business: Region VI has encouraged applications from Region VII members that are interested in the LEAD Me program. Please take a pamphlet and apply, deadline coming soon. Also Marj encouraged volunteers to join us after the New Member reception to practice our “routine” for the song & dance show on Tuesday night.
13. Motion to adjourn by Dian Davis, motion seconded by Tolise Miles. Unanimously affirmed.